



# Vauxhall & Wyvil Primary Foundation Schools

## Admissions Policy From September 2016

### Admissions Policy for entry to Reception September 2016/17

All applications to Reception are dealt with by the Lambeth Education Department. To be considered for a space parents should fill out a Common Application Form.

The Governing body is responsible for the admission of pupils to the schools and admits **30** places at Vauxhall and **60** places at Wyvil to Reception in September.

The Governors will consider late applications in accordance with the procedure in the local authority's co-ordinated scheme. This is explained in the LA admission brochure and on line at: [www.lambeth.gov.uk/eadmissions](http://www.lambeth.gov.uk/eadmissions).

Parents should apply between 1st November and 15th January of the year before the child's fifth Birthday. The school is usually over-subscribed and the governors are unable to accept all the children seeking admission.

Any person considering applying for a place at either **Vauxhall** or **Wyvil** Primary School must read the Admissions Policy as set out below. In the case of over-subscription, places will be offered in the following order of priority.

- 1. Criterion 1 – Looked After Children**  
Looked after children. A 'looked after child' is a child who is in the care of a local authority or provided with accommodation by that authority – according to section 20 of the Children Act 1989.
- 2. Criterion 2 – Siblings**  
Children with a brother or sister who already attend the school, and would not have left the school at the time of admission. A sibling is defined as a full/half/step brother or sister, living at the same address, a child who is living as part of the family by reason of a court order, or a child who has been placed with foster carers at that address as a result of being looked after by the Local Authority.
- 3. Criterion 3 – Children with Exceptional Medical or Social Needs**  
Children with a professionally supported medical or social need that the school is especially able to meet. Admissions decisions will be taken by Lambeth's Education Learning and Skills Service (ELS) in consultation with the Executive Headteacher. Letters from an appropriate professional must support these applications although these will not always be conclusive.
- 4. Criterion 4 – Children attending the Nursery**  
Children who attend either Nursery. Children who are currently attending the nursery at time of application.



#### 5. Criterion 5 - Children of staff at the school

Children of Teaching Staff . The Governing Body has designated a maximum of two (2) places each year for children of employed teaching staff at either school. The member of staff must have been employed at the school for two years or more at the time of application. In the event of more than 2 applications have been received the allocation of spaces will be at the Executive Headteachers discretion. Staff will be expected to complete an (*internal supplementary form*)

#### 6. Criterion 6 - Distance

Priority will be given on the basis of distance, measured by the shortest safe walking route between the child's home and the school. (*The length of the journey between the child's home and the school by private car or public transport is not taken into account*).

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### Other General Admission Elements to These Arrangements

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#### Deferred entry

Lambeth LA will provide for the admission of all its residents in the September following their fourth birthday. These arrangements make clear that where the child has been offered a place at the school, that:

1. the child will initially be offered a full-time place in the September following their fourth birthday;
2. the child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made.
3. where the parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

#### Request to be taught outside of chorological year group

In Line with the School Admissions Code, parents may seek a place for their child outside of their normal age group. We are aware that some parents of summer-born children may not want to send their child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group to reception rather than year 1. Lambeth LA will manage such request via the following process:

Parents applying for an out-of-year group place in a Lambeth community primary school must submit professional documentation (as per criterion 3 – Children with exceptional medical/social reasons with their application. The MEDSOC Panel will then decide (along with the relevant head teacher for the school concerned) whether such an out-of-year group place will be offered at the named school. This will allow this LA to comply with section 2.17 of the Code, where it states that "*Admission authorities must make decisions on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. They must also take into account the views of the head teacher of the school concerned.*"

- *This application must be received in the correct year in the relevant admissions round.*
- *If the request is granted, then the child will be offered a place in the year group agreed by the MEDSOC Panel and the school.*
- *If the place is NOT offered and no offer is made for the child to attend the school in any other year group, then the family will be given the right of appeal. However, if another year group has been offered in the school then the right of appeal will not be offered.*



### Appeals

Applicants who are not offered a place at Vauxhall or Wyvil Primary have the right to appeal to an independent appeal panel. Parents wishing to appeal should set out their appeal in writing addressed to the Chair of Governors **within 14 days** of receiving the letter from the Local Authority informing them of the outcome of their application.

### Waiting List

Unsuccessful applications will be kept on our Waiting List (which will be ranked in accordance with the oversubscription criteria) for **one term**. Parents wishing to remain on the waiting list after the end of the Autumn Term must inform the school in writing.

### Late Applications

The Governors will consider late applications in accordance with the Local Authority procedure. In theory this means that late applicants will only be considered after the initial allocation of offers have been completed. A late application significantly reduces your chance of gaining a school place.

*Vauxhall & Wyvil Federation*

