

# Vauxhall & Wyvil Primary



## Foundation Schools Admissions Policy

**Date Created: October 2017**

Updated on:	Changes made / notes:

## **Admissions Policy for entry to Reception September 2017/18**

All applications to Reception are dealt with by the Lambeth Education Department. To be considered for a space parents should fill out a Common Application Form.

The Governing body is responsible for the admission of pupils to the schools and admits **30** places at Vauxhall and **60** places at Wyvil to Reception in September.

The Governors will consider late applications in accordance with the procedure in the local authority's co-ordinated scheme. This is explained in the LA admission brochure and on line at [www.lambeth.gov.uk/eadmissions](http://www.lambeth.gov.uk/eadmissions).

Parents should apply between 1st November and 15th January of the year before the child's fifth Birthday. The school is usually over-subscribed and the governors are unable to accept all the children seeking admission.

Any person considering applying for a place at either Vauxhall or Wyvil Primary School must read the Admissions Policy as set out below. In the case of over-subscription, places will be offered in the following order of priority.

### **1. Criterion 1 – Looked After Children**

Looked after children. A 'looked after child' is a child who is in the care of a local authority or provided with accommodation by that authority – according to section 20 of the Children Act 1989.

### **2. Criterion 2 – Siblings**

Children with a brother or sister who already attend the school, and would not have left the school at the time of admission. A sibling is defined as a full/half/step brother or sister, living at the same address, a child who is living as part of the family by reason of a court order, or a child who has been placed with foster carers at that address as a result of being looked after by the Local Authority.

### **3. Criterion 3 – Children with Exceptional Medical or Social Needs**

Children with a professionally supported medical or social need that the school is especially able to meet. Admissions decisions will be taken by Lambeth's Education Learning and Skills Service (ELS) in consultation with the Executive Headteacher. Letters from an appropriate professional must support these applications although these will not always be conclusive.

**4. Criterion 4 - Children of staff at the school**

Children of Teaching Staff . The Governing Body has designated a maximum of two (2) places each year for children of employed teaching staff at either school. The member of staff must have been employed at the school for two years or more at the time of application. In the event of more than 2 applications have been received the allocation of spaces will be at the Executive Headteachers discretion. Staff will be expected to complete an *(internal supplementary form)*

**5. Criterion 5 - Distance**

Priority will be given on the basis of distance, measured by the shortest safe walking route between the child's home and the school. *(The length of the journey between the child's home and the school by private car or public transport is not taken into account).*

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**Appeals**

Applicants who are not offered a place at Vauxhall or Wyvil Primary have the right to appeal to an independent appeal panel. Parents wishing to appeal should set out their appeal in writing addressed to the Chair of Governors within 14 days of receiving the letter from the Local Authority informing them of the outcome of their application.

**Waiting List**

Unsuccessful applications will be kept on our Waiting List (which will be ranked in accordance with the oversubscription criteria) for one term. Parents wishing to remain on the waiting list after the end of the Autumn Term must inform the school in writing.

**Late Applications**

The Governors will consider late applications in accordance with the Local Authority procedure. In theory this means that late applicants will only be considered after the initial allocation of offers have been completed. A late application significantly reduces your chance of gaining a school place.